

AGENDA

Audit & Governance Committee




Date & time
Monday, 8 April
2019
at 10.30 am

Place
Committee Room C,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Joss Butler
Room 122, County Hall
Tel 020 8541 9702
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Chief Executive
Joanna Killian

 We're on Twitter:
[@SCCdemocracy](https://twitter.com/SCCdemocracy)

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email joss.butler@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Joss Butler on 020 8541 9702.

Members

Mr David Harmer (Chairman), Mr Keith Witham (Vice-Chairman), Mr Edward Hawkins, Dr Peter Szanto, Mr Will Forster and Mr Stephen Spence

Ex Officio:

Mr Tim Oliver (Leader of the Council), Mr Colin Kemp (Deputy Leader), Mr Tony Samuels (Chairman of the Council) and Mrs Helyn Clack (Vice-Chairman of the Council)

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING - 7 FEBRUARY 2019

(Pages 1
- 4)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*2 April 2019*).
2. The deadline for public questions is seven days before the meeting (*1 April 2019*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RECOMMENDATIONS TRACKER AND BULLETIN

(Pages 5
- 12)

To review the Committee's recommendations tracker and bulletin.

6 RISK MANAGEMENT REPORT

(Pages
13 - 20)

This risk management report provides an update on the council's corporate risk management arrangements, including the strategic risk register, to enable the Committee to meet its responsibilities for monitoring the development and operation of the council's risk management arrangements.

7 ETHICAL STANDARDS ANNUAL REVIEW

(Pages
21 - 26)

To enable the Committee to monitor the operation of the Members' Code of Conduct over the course of the last year.

8 INTERNAL STRATEGY AND ANNUAL AUDIT PLAN 2019/20

(Pages
27 - 52)

The purpose of this report is to present the Internal Audit Strategy and Annual Internal Audit Plan for 2019/20 to the Committee.

9 GRANT THORNTON: 2018/19 EXTERNAL AUDIT PLAN

(Pages
53 - 72)

This report provides the Audit & Governance Committee with the Audit Plan for the external audit of the 2018/19 financial statements of the Council and the Surrey Pension Fund.

10 DATE OF NEXT MEETING

The next meeting of Audit & Governance Committee will be on 20 May 2019.

**Joanna Killian
Chief Executive**

Published: 29 March 2019

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation